

## **Dr. Kathleen Beard Nelson CSEP, CMP Scholarship Application Instructions:**

**This Scholarship is awarded to candidates pursuing education in the field of Special Events Management. This Scholarship may be used for classes relating to event management, including undergraduate, graduate, industry designations, or industry certificates, provided they are within the field of Special Events Management.**

### **Application Dates:**

- Open March 1 – April 30,  
(Scholarship Awarded in June)
- Open October 1 – November 20,  
(Scholarship Awarded in December)

### **Application and Requirements:**

- **Include current resume**, Complete the form, and **obtain the required signatures**.
- Explain intent of use of scholarship money, (obtaining degree, designation or certificate)
- Send your application materials electronically to:  
[scholarships@iseslv.com](mailto:scholarships@iseslv.com)

### **Education :**

*Provide evidence of highest education grade level achieved,  
(i.e. copies of diplomas, certificates, and industry related continuing education courses)*

### **\*Provide official transcripts:**

*(Transcripts are only required for those seeking funds for University level courses/degrees)*

*\*Send official transcripts to:*

**ISES Las Vegas Chapter**  
**PO Box 95643**  
**Las Vegas, Nevada**  
**89193-5643**

*(\*Those seeking industry designations or certificates must provide proof of application or acceptance in course)*

### **Industry & Community Involvement:**

- Professional Associations, Offices or Board Positions served
- Fraternities and Sororities
- Local Community Participation i.e. Local Charities, Non-Profit Organizations, etc.
- Industry related conferences or conventions attended
- PR & AED Certificates – Misc. Designations and Awards

### **Work History:**

- Relevant Internships
- Non-Industry related employment
- Industry employment

### **Goals Essay:**

- Essay must demonstrate your ability to express your goals and ideas using correct grammar and punctuation. Explain your long term career goals, and your passion for, and aspirations in event management. (Essay to be no longer than one thousand words)

### **References:**

- Two or more professional references are required,

**(\*References will be confirmed)**