



INTERNATIONAL  
SPECIAL EVENTS SOCIETY  
LAS VEGAS CHAPTER

## ISES Las Vegas Membership Continuing Education Grant Application Instructions

This grant is awarded to candidates pursuing continuing education in the field of Special Events Management. The intention of this grant is for use towards classes and/or conferences relating to the events industry. Types of uses include, but are not limited to, the following: Event Management classes or conferences, Events and Entertainment Production seminars, Wedding Coordination & Planning classes or seminars, and Catering / Hospitality related classes, seminars or conferences. Use of grant funds towards conferences is acceptable provided there is an educational curriculum associated with the conference, and the Applicant presents proof of registration for that educational component. *The ISES Las Vegas Membership Continuing Education Grant funds are restricted from use towards underwriting any memberships, dues or fees for industry associations or organizations.*

Please submit your application on-line to email address: [President\\_Elect@iseslv.com](mailto:President_Elect@iseslv.com)

### Application Requirements

- Must be an ISES LV Member/Student Member, in good standing
- Complete the form and submit on-line
- Application Dates
  - Open March 1 – April 30, Grant awarded in June
  - Open October 1 – November 20, Grant awarded in December

### Industry Involvement

- Professional Associations
- Fraternities and Sororities
- Community Volunteerism, i.e. Non-Profit Organizations, Church, etc.
- Offices or Board positions served
- Previous Industry related conferences or conventions attended

### Work History

- Relevant Internships
- Non-Industry related employment
- Industry employment

### Goals Essay

- Essay must demonstrate your ability to express your goals and ideas using correct grammar and punctuation. Explain your reasoning for receiving the grant, your long-term career goals and aspirations in the event industry. Essay should be no longer than one thousand words.\*  
*\*( Required for all applicants)*

### References

- Two references required. References may be from any of the following: current or former Employers, Educators, Scout Leaders, Pastors, Guidance Counselors, School Administrators, Clients, etc. Please provide name, address, phone number and email Address for each reference. REFERENCES WILL BE CHECKED.

### Resume

- Include current resume.